

## APPLICATION FOR A MARRIAGE CERTIFICATE



**Information  
Services  
Corporation**

**Vital Statistics**

1301 - 1st Avenue  
Regina, Saskatchewan, S4R 8H2  
Telephone: 306-798-0641  
Toll Free: 1-866-275-4721  
Fax: 306-787-2288

**THE FOLLOWING MUST BE COMPLETED WITH INFORMATION  
PERTAINING TO THE REQUIRED MARRIAGE CERTIFICATE**

<b>SURNAME</b> of Party prior to this Marriage	Given Name(s)	Sex	Quantity	Size
				Small (\$25 each) 9.5 cm x 6.4 cm
<b>SURNAME</b> of Party prior to this Marriage	Given Names(s)	Sex		Framing Size <b>(\$25 each)</b> 21.6 cm x 17.8 cm
Date of Marriage Month          Day          Year	Place of Marriage  <b>, SASKATCHEWAN</b>			Certified Photocopy of Registration <b>(\$50 each)</b> Long Form
				Genealogical Photocopy <b>(\$50 each)</b>

For Office Use Only

**THE FOLLOWING MUST BE COMPLETED BY THE PERSON REQUESTING THE MARRIAGE CERTIFICATE**

Name (please print)	
Address (Number/Street/Apt. Number/Rural Route/Box Number)	
Community, Province/State, Country	Postal/Zip Code
Home Phone Number	Work Phone Number
Reason Why Certificate(s) is (are) required	Relationship to person named on certificate(s)
Certificates to be: <input type="checkbox"/> Priority Service <input type="checkbox"/> Mailed <input type="checkbox"/> Picked Up	Office use only: Date picked up:
<b>Signature of Applicant</b> X _____	Date Signed _____

**PAYMENT METHOD** (see reverse for applicable fees)

<input type="checkbox"/> Cheque	<input type="checkbox"/> Money Order	<input type="checkbox"/> Visa	<input type="checkbox"/> MasterCard	<input type="checkbox"/> Debit
Credit Card#	Name on credit card			
Expiry date	Amount Enclosed/Authorized \$			
Signature of cardholder    X _____				

## IMPORTANT INFORMATION

Complete all sections in full. An application with incomplete information must be accompanied by a written explanation for the omission.

You must sign and date the application.

### IDENTIFICATION REQUIRED

The person applying for the certificate **MUST** provide legible photocopies of documents confirming his or her identity.

**Acceptable documents are:**

**One piece** of government-issued photo identification **OR Two pieces** of identification - one of which must contain your signature.

Examples: Photo Driver's Licence  
Certificate of Indian Status  
Passport  
Canadian Citizenship Card

Examples: Birth Certificate  
Health Services Card

### CERTIFICATES OF MARRIAGE

**Fee - \$25.00 (No GST)**

The certificate contains information extracted from the original registration filed with this office.

Small (Wallet size) - Names of parties to the marriage, date of marriage, place of marriage, registration number and registration date.

Framing size - Same information as Small above.

### CERTIFIED PHOTOCOPY OF THE ORIGINAL REGISTRATION

**Fee - \$50.00 (No GST)**

A certified photocopy of a Registration of Marriage contains all the information that appears on the original registration.

### GENEALOGICAL PHOTOCOPY

**Fee - \$50.00 (No GST)**

A genealogical photocopy of a Registration of Marriage contains all the information that appears on the original registration.

This photocopy is stamped "For Genealogy Only".

### SEARCH FEE

**Fee - \$25.00 for each search period of three consecutive years or less**

The fee for each search of the indexes for the Registration of Marriage and the issue of a certificate respecting the registration of marriage or of a report of the search includes a three-year record search. Fees are subject to change.

### PRIORITY SERVICE

**Fee - \$30.00**

Certificates or copies of the registration will be issued **within 24 hours** after receiving the application(s) for existing registered events. For unregistered events, certificates will be issued within 24 hours following the registration. The requested documents will be sent by courier to the applicant. ISC is not responsible for delays in shipping. Documents are also available for pick-up during regular business hours in Regina only. The Priority Service fee is charged on a per order basis in addition to the cost of requested documents.

### METHOD OF PAYMENT

- **Do not send cash.** It is against postal regulations to send cash through the mail.
- Payments by **Cheque or Money Order** should be made payable to **Information Services Corporation.**
- Persons living outside of Canada should obtain a **Canadian Money Order.**
- **VISA** and **MASTERCARD** are accepted.